

Senior Vice President Predevelopment Finance

MassDevelopment is accepting applications for the position of Senior Vice President Predevelopment Finance.

The SVP position reports directly to the Executive Vice President (EVP) of the Finance Programs Division. Related tasks include will manage all agency efforts in predevelopment finance – early stage financing and technical assistance to advance the development of projects that will benefit their communities and the Commonwealth.

In addition to managing a staff of five predevelopment officers and two program administrators who underwrite, close and manage financings and projects, this position is the program manager for the Brownfields Redevelopment Fund, Transformative Development Initiative CoWork Program and the Cultural Facilities Fund and other predevelopment programs that may be added. Responsible for the development of annual reports, committee meetings, accuracy of financial statements, pipeline management. Using knowledge of real estate and community development and finance, coaches and mentors staff in finding, analyzing and structuring predevelopment finance opportunities and providing technical assistance and contacts to advance projects. Maintains quality control over all transactions recommended by officers, identifying and resolving issues before recommending to EVP. Drafts program guidelines and/or regulations to further legislative and agency objectives. Mentors and coaches officers on project development efforts. Member of Finance Programs and Agency-wide senior management team, contributing to strategic planning, operational improvements and product/program development initiatives. Supports and assists the EVP of Finance Programs and other members of the Executive Team as required. Prepares annual budget for department and funds and programs managed.

Qualifications:

- Bachelor's degree required with an MBA strongly preferred.

- Minimum of 10-15 years' experience within a real estate development environment with a minimum of five (5) years management experience required.

- Must be detail-oriented and possess superior written and oral communication skills. Must be proficient in Excel, Word, PowerPoint, and Outlook.

Kindly forward cover letter, resume and salary requirements to:

MassDevelopment

Attn: Human Resources

99 High Street, 11th Floor

Boston, MA 02110

or email to: Jobs@massdevelopment.com

This posting can close without notice.

Minority applicants are encouraged to apply.